



Headteacher

Mr L Fellows

Executive Head Teacher

Mr D Asbury

Chief Executive Officer

Mrs A Cheema OBE



5th March 2021

Re: Arrangements for School Return on 8th March 2021

Dear Parents and Carers,

Firstly, I would like to thank you for the incredible support that you have given to your children with remote learning over the last few months. We are looking forward to welcoming all pupils back to school on Monday 8th March.

The detail below is provided to remind parents of our procedures when on the school site. We hope to reassure parents and carers of the steps which are being taken will continue to limit the spread of the virus.

Our system when entering and exiting the site will continue. All parents/carers **MUST** adhere to the system in place. Access to the school will be via the main school gate (by the community car park) and the Glentworth Gardens gate (next to the community MUGA).



Only one adult will be allowed on the school site for each family when dropping off or collecting children at school. All parents must maintain 2 metre social distancing from others on site.



We ask that parents/carers **do not** gather by the gate at the start or end of the school day.



We continue to have staggered drop off and collection times at the start and end of the school day. The time and place you will need to drop off and collect your child(ren) can be seen in the table below.

	Monday – Thursday		Friday
Year Group	Drop off time	Pick up time	Pick up time
Nursery AM	8.30am	11.30am	11.30am
Nursery PM	12:15pm	3:15pm	3:15pm
Reception	8:30am	3:05pm	1:00pm
Year 1	8.35am	3.10pm	1.05pm
Year 2	8.35am	3.10pm	1.05pm
Year 3	8.35am	3.10pm	1.10pm
Year 4	8.40am	3.15pm	1.10pm
Year 5	8.40am	3.15pm	1.15pm
Year 6	8:40am	3.15pm	1.15pm



If you have children in different year groups, you will need to bring all the children in your family that attend our school at the same time, this should be at the earliest time specified above that one of your children should be dropped off. All children within your family will be collected at the earliest collection time as above.

It is essential that you make sure your child arrives at school on time and is collected at their specified time. If there is an urgent/unavoidable reason that you will be late, please call the front office to notify us prior to the specified time.



We will be asking all pupils to wear school uniform as normal. Please note Kids Corner will be offering a click and collect service for school uniform between 10am and 3pm Monday—Friday. Please call them on 01902 863222 to place your order in advance.



Break and lunch times will continue to be staggered and classes will have allocated break and lunchtimes to minimise any mixing of class bubbles.

In school, we will continue with all procedures that we had in place throughout the Autumn Term to endeavour to keep all staff and children as safe as possible.

Attendance

Attendance will be mandatory for pupils again as of 8th March 2021.

- It is essential that you continue to inform us of the reasons for your child not being present in school on the morning of the day they are absent.
- You must ensure that all contact details school hold are up to date. Parents/carers must inform us of any changes immediately.

Reminder - What to do if you have Symptoms of Covid-19

Children, staff and other adults must not come into the school if they have one or more coronavirus (COVID-19) symptoms:

- a high temperature.
- a new continuous cough.
- a loss or change to your sense of smell or taste.
- a member of their household (including someone in their support bubble or childcare bubble if they have one) has coronavirus (COVID-19) symptoms.
- they are required to quarantine having recently visited countries outside the Common Travel Area
- they have had a positive test result.

They must immediately cease to attend and not attend for at least 10 days from the day after:

- the start of their symptoms.
- the test date if they did not have any symptoms but have had a positive test, (whether this was a Lateral Flow Device (LFD) or Polymerase Chain Reaction (PCR) test).

We have also put the information onto a powerpoint so it is easier to see on a mobile phone.

[Click here for the powerpoint.](#)

Thank you again for your continued support.

Yours faithfully



Mr L Fellows
Headteacher